**Yosra Hassyaoui **

***Translator ( English / French/ Arabic / Italian)***

***Coordinator of national and international projects***

***at the Chamber of Commerce and Industry of Tunis***

***Accompanist in entrepreneurship***

***+ 216 26 854 147***

• ***Basic information :***

 **Nationality : Tunisian**

**Marital status: Single**

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***• Diplomas and Certificates:***

**Diplomas:**

Bachelor Degree, Applied languages

* (from - to): 2006 -2009; Degree in Applied Languages ​​(French, English and Italian) in the legal, administrative and economic from the Higher Institute of Human Sciences of Tunis (ISSHT)
* (from - to): 2009 -2011; Professional Master in Translation from the Higher Institute of Human Sciences of Tunis (ISSHT)

**The certificates:**

* Training Certification from **MAF center** (of MANAGEMENT ASSISTANCE TRAINING) in Norm ISO 9001 2008.
* Training Certification from **MAF center** (of MANAGEMENT ASSISTANCE TRAINING) in integrating design and development in the promotional process, 16,17,18 September 2013.
* Certificate of **CEFOREC Training Center**; in Management of IT projects; from 29 to 31 January 2014.
* Certificate form the American organization **HANDS ALONG THE NILE** via a training at the USA on; women economic empowerment approach
* Certification from the American organization (**National Women's Business Council** ) at the United States of America on ; entrepreneurship and women economic position at the USA
* Certificate from the American organization **SCORE** at the USA in; developing Business Plan for entrepreneurs and small businesses
* Certificate form **Lab'ESS**, Laboratory of Social Solidarity Economy in ; communication skills
* Certificate FRENCH INSTITUTE as reporter of the workshop; "Reduce inequalities in employment; innovate to reduce discrimination "
* Certificate IBDAA the center of Training and Personal Development Strategies of the objectives -2015
* Certificate form the Support Program for Entrepreneurship and Innovation (ISSP), mandated the German Federal Ministry for Cooperation and Development (BMZ), in partnership with the Ministry of Industry (MI) – 2014
* Certificates from INPT Consulting
* ***Professional experiences:***
* Translator at an Italian Translation Bureau
* Translator and coordinator at Chamber of Commerce and Industry of Tunis ( 2011-2017)

Main responsibilities:

• translation

* Coordination of national and international events ( seminars , information days, exhibitions…)
* Export consultant at the platform ( reviewing business profiles , advising companies , subscribing them , organizing information day to promote the platform)
* Recruiting companies to participate at the chamber’s exhibitions ( Tunis Med franchise and Tunis Med Industrie )
* Preparing narrative and financial reports to our national and international partners
* Project assistant at the Middle East Partnership Initiative ( MEPI)
* Responsible for the promotion and awareness of the platform TUNISIA TARDING financed by the US Embassy in Tunisia
* Project assistant at the European Neighborhood Policy ( ENPI)
* Organizing CEO Agenda and activity
* Organizing internal meetings
* Organizing training sessions namely “ executive master in e commerce “ , MBA …

***• Skills and Competences :***

- Translator

- Coordinator of national and international projects

- CEO Assistant

- Business profiles reviewer

***• Personal qualities:***

- Strong ability to adapt

- Dynamic, creative, rigorous, elegant

- Sense of organization, interpersonal skills, flexibility, communication and teamwork

- Ability to analyze and understanding

- Good knowledge of languages

- Computing ; managing all Office programs (Word, Excel, Outlook, Power Point ...) , office 365 ,

***• Languages:***

Arabic - Excellent Level

English - Excellent Level

French- Excellent Level

Italian - Excellent Level

Germany - Primary Level

***• Social and cultural activities:***

Social activities:

* Member of the association "Tunisian Youth Volunteers"
* Vice President of the association "Positiver" (Association for the support of entrepreneurial initiatives in the regions) \* I agree to develop training for young women micro-entrepreneurs to develop their confidence and what-even mastered consistency their personal and professional goals.
* Ex ASSOCIATED COMPANY "HANDI MEDIA" FOR DISABLED PEOPLE as communications officer
* Vice President at INPT Consulting TUNISIA
* adjunct treasurer at the association “ why not “ a national organization working to defend the rights of persons with disabilities

***Cultural activities :*** Music, travel, cinema, theater…..

***my Objectives are  :***

* Developing my skills in (management , commerce , business, trainings , communication and entrepreneurship)
* Developing my linguistic knowledge

I am yosra hassyaoui , translator and project coordinator at Tunis chamber pf commerce , I provide translation at meetings and seminars as well I coordinate with the General Direction to negotiate and establish economic projects with potential international partners namely the chambers of commerce , CPCCAF and local organizations

As well , I am the vice president of Positiver association which work on promoting women entrepreneurship in Tunisia , so we provide technical assistance, trainings and accompaniment .

I participated at women economic empowerment as an alumni at the US within the organization Hands along the Nile and I was selected to work with the national Business women’s Council in facilitating projects creation and giving consulting

I am also the adjunct treasurer at the association “ why not “ a national organization working to defend the rights of persons with disabilities as I am an active member at a British coachers network implemented in Tunisia namely “ INPT” in which we provide technical trainings.

I look forward at this event to meet international organizations working in the field of women empowerment to discuss the case at the Mediterranean sphere and to find good partnership for my association Positiver